

# SPARKFORD PARISH COUNCIL

you are summoned to the Annual meeting on  
Wednesday 7 May 2025 at 8.00 pm at Sparkford Parish Hall

## AGENDA

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Before the meeting commences parishioners attending the meeting will be asked if they have any comments/questions on matters not on the agenda, please keep to 3 minutes in doing so.

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2025

**SPC1 To nominate and elect a Chair**

**SPC2 To nominate and elect a Vice Chair**

**SPC3 Apologies for absence**

**SPC4 Declarations of Interest** – Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct

**SPC5 Minutes of the Parish Council meeting 31<sup>st</sup> March 2025 to be approved and signed at a later date by the Chair**

**SPC6 Crime – reports/issues to be noted**

**SPC7 Somerset Councillors – update reports**

**SPC8 Highways – reports/issues to be noted**

**SPC9 Planning Decisions**

- a) 25/00517/HOU Ground floor extension of the existing modern accommodation, also the creation of a porch and internal remodelling. The Octagon, The Avenue, Sparkford.

**Application permitted with conditions**

**SPC10 Planning Applications.** An invitation to speak, for up to 3 minutes, on individual applications will be offered

- a) 25/00738/HOU Erection of carport – extension to existing garage/carport. 57 Church Road, Sparkford
- b) 25/00711/COU Change of use of The Old Dairy building from Class B2 to Class E (retrospective application). The Old Dairy, Mill Farm, Weston Bampfylde
- c) 25/00534/HOU Proposed two storey front extension to dwelling, proposed single storey rear extension and widening of existing vehicular access (AMENDED PLANS). Conifer House, Church Road, Sparkford

**SPC11 Matters Arising not included in other sections**

- a) Sparkford Cricket Club – update on plans for Cricket Club/field
- b) Ecological Land Co-operative - to discuss planning condition regarding selling from site at Wyvern Fields
- c) Re-adopt the Standing Orders, Financial Regulations and Code of Conduct
- d) To review Registers of Interest and note that members needing to make changes, must submit completed forms to the Clerk within 28 days
- e) McDonalds and Hazelgrove Services - outstanding issues update
- f) To consider proposal from Playing Field Committee for addition of a shelter at the playing field
- g) Transfer of land for new village hall – update
- h) To review Health and Safety Policy
- i) To review Asset Register
- j) To consider funding request from Citizens Advice Somerset
- k) To consider purchase of large poppies for display on roadsides to mark Remembrance Day
- l) To note change of rent management for playing field
- m) Local Community Network (LCN) – update
- n) New development sites – update and discuss any issues

**SPC12 Financial Matters**

- a) Payment to Mrs L Davis (Parish Clerk salary)
- b) Payment of £30,247.39 to Hunt Forest Group (tractor and mowers)
- c) Payment of £110 to SALC (Councillor training – 2022/23)
- d) Payment of £401.95 to SALC (affiliation fees)
- e) Insurance – to consider the renewal quote for 2025-26 and agree contributions to be requested from the Village Hall and Playing Field Committees

f) To consider quotes for grass cutting, hedge cutting and strimming during 2025/26

**SPC13 Correspondence**

**SPC14 Date of next meeting – Monday 2 June 2025 at 8pm**

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**Lisa Davis**  
**Parish Clerk**