

## Sparkford Parish Council

Public Notice is hereby given that the meeting of Sparkford Parish Council, which councillors are summoned to attend, will be held on **Monday 06 July 2026 at 2000** at Sparkford Village Hall  
Kaye Elston

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Kaye Elston , Clerk 30.06.2026

<b>Item 1</b> 26/27/SPC67	<b>Apologies for absence</b>	
<b>Item 2</b> 26/27/SPC68	<b>Public Session</b> <ul style="list-style-type: none"> <li>• Set Square Studio – brief overview of development of the Old Creamery on the High Street</li> </ul>	
<b>Item 3</b> 26/27/SPC69	<b>Declarations of interest</b>	
<b>Item 4</b> 26/27/SPC70	<b>Minutes of the EOM 29.06.2026 and Parish Council Meeting on 01.06.2026 and Matters arising</b> <ul style="list-style-type: none"> <li>• Agree the minutes as a true and correct record of the meetings held.</li> <li>• Councillors portfolios</li> <li>• Sparkford Facebook update</li> <li>• Complaint regarding Copse Trust - update</li> </ul>	
<b>Item 5</b> 26/27/SPC71	<b>Report from Somerset Unitary Councillor – Cllr Henry Hobhouse</b>	
<b>Item 6</b> 26/27/SPC72	<b>Planning applications</b> <ul style="list-style-type: none"> <li>• None received</li> </ul>	
<b>Item 7</b> 26/27/SPC73	<b>Determination of Planning.</b> Receive the following notices: <ul style="list-style-type: none"> <li>• None received</li> </ul>	
<b>Item 8</b> 26/27/SPC74	<b>Other planning matters.</b> <ul style="list-style-type: none"> <li>• Haynes printing building/The Old Creamery update</li> <li>• Somerset Local Plan Scoping Consultation – to be submitted by 24.07.2026</li> <li>• Development of land southwest of Bridge Cottage, Sparkford.</li> <li>• Housing and Economic Land Availability Assessment (HELAA) – report released by Somerset Council</li> </ul>	
<b>Item 9</b> 26/27/SPC75	<b>Finance and Payments (RFO – Clerk)</b> <b>Payments</b> <ul style="list-style-type: none"> <li>• Schedule of payments</li> </ul>	
<b>Item 10</b> 26/27/SPC76	<b>Receipts:</b> <ul style="list-style-type: none"> <li>• Rents received x 2</li> </ul>	£100
<b>Item 11</b> 26/27/SPC77	<b>Other finance matters</b> <ul style="list-style-type: none"> <li>• Account balances</li> <li>• Summary of income and expenditure</li> <li>• Budget monitoring</li> <li>• Internal audit report and actions 2025-26</li> <li>• Insurance renewed</li> </ul>	
<b>Item 12</b> 26/27/SPC78	<b>New Parish Hall</b> <ul style="list-style-type: none"> <li>• Plan of action agreed – steps agreed to clear the land and secure the site and quotes being sought</li> <li>• Project Plan and potential next steps including discussion of instructing an architect</li> <li>• Consider information to be placed in Sparkles magazine – costs involved</li> <li>• Parish Hall Committee first meeting - feedback</li> </ul>	
<b>Item 13</b> 26/27/SPC79	<b>Grant requests.</b> Receive the following grant requests: <ul style="list-style-type: none"> <li>• Weston Bampfylde Church for £200</li> </ul>	
<b>Item 14</b> 26/27/SPC80	<b>Policy Reviews</b> <ul style="list-style-type: none"> <li>• Financial Regulations</li> <li>• Standing Orders</li> </ul>	
<b>Item 15</b> 26/27/SPC81	<b>Sparkford Parish Council - Land owned or responsible for</b> <ul style="list-style-type: none"> <li>• Daisy Wood – no further update</li> <li>• Playing Field and Diocese agreement – update</li> </ul>	

<p><b>Item 16</b> <b>26/27/SPC82</b></p>	<p><b>Highways.</b> Consider the following and agree any actions arising Update / Items to report</p> <ul style="list-style-type: none"> <li>• Reports of issues in the village</li> <li>• Ditches at Church Road update</li> <li>• Suggested use of enhanced maintenance pilot for road maintenance (road clearance)</li> <li>• Wolfester Terrace – response to resident and consideration of next steps</li> <li>• Complaint of parking in Brains Lane - information</li> <li>• Response from National Highways re traffic surveys compared to SID data and potential response</li> </ul> <p><b>Community Speedwatch Report (CC) – update</b></p>
<p><b>Item 17</b> <b>26/27/SPC83</b></p>	<p><b>Flooding</b></p> <ul style="list-style-type: none"> <li>• Flood Resilience Fund awarded to Somerset Council – information and decision to submit a claim</li> </ul>
<p><b>Item 18</b> <b>26/27/SPC84</b></p>	<p><b>Parish Paths.</b> Update / items to report.</p> <ul style="list-style-type: none"> <li>• Path WN2734 and WN2735 – update</li> </ul>
<p><b>Item 19</b> <b>26/27/SPC85</b></p>	<p><b>Play Areas.</b></p> <ul style="list-style-type: none"> <li>• Update</li> </ul>
<p><b>Item 20</b> <b>26/27/SPC86</b></p>	<p><b>Maintenance.</b></p> <ul style="list-style-type: none"> <li>• Any matters to put forward</li> </ul>
<p><b>Item 21</b> <b>26/27/SPC87</b></p>	<p><b>Councillor training</b></p> <ul style="list-style-type: none"> <li>• SALC training newsletter circulated</li> <li>• SALC training Responding to Planning Applications – Feedback from Councillors Cattermull and Harcourt</li> </ul>
<p><b>Item 22</b> <b>26/27/SPC88</b></p>	<p><b>Somerset Council Service to Community Awards 2026 (closing date 24.07.2026)</b></p> <ul style="list-style-type: none"> <li>• Consideration of submission</li> </ul>
<p><b>Item 23</b> <b>26/27/SPC89</b></p>	<p><b>Future agenda Items</b></p>
<p><b>Item 24</b> <b>26/27/SPC90</b></p>	<p><b>Date of next meeting</b></p> <ul style="list-style-type: none"> <li>• <b>Monday 07 September 2026 at 2000</b></li> </ul>