

Sparkford Parish Council

Public Notice is hereby given that the meeting of Sparkford Parish Council, which councillors are summoned to attend, will be held on **Monday 07 September 2026 at 2000** at Sparkford Village Hall
Kaye Elston

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Kaye Elston , Clerk 02.09.2026

Item 1 26/27/SPC100	Apologies for absence	
Item 2 26/27/SPC101	Public Session	
Item 3 26/27/SPC102	Declarations of interest	
Item 4 26/27/SPC103	Minutes of the EOM July 2026 and Parish Council Meeting on 06.07.2026 and Matters arising • Agree the minutes as a true and correct record of the meetings held. • Somerset Council Service to Community Awards 2026 – nomination submitted • Spark offer to host village website link • Facebook for parish council update • Complaints of parking in Brains Lane update • Councillors Register of Interest Forms	
Item 5 26/27/SPC104	Report from Somerset Unitary Councillor – Cllr Henry Hobhouse and Cllr Kevin Messenger	
Item 6 26/27/SPC105	Planning applications • 26/02060/TPO Linnet Cottage, 11 Ainstey Drive, Sparkford, Yeovil BA22 7JT – Application to carry out tree surgery works to no. 1 Lime Tree (T1) as shown within the Yeovil District Council (SPAR 1) 1976 Tree Preservation Order. Description of require remedial work: An overall reduction by lessening height by 6 metres and trimming width by 2.5. metres was carried out in 2017. Since the tree has now re-instated the historical crown size prior 2017 reduction . Since the reaching distance of the tree to the dwelling, it is proposed to reduce the overall radial spread back to (2017) historical pruning point with the view of reduce sail factor an deliver a remedial action in respect of proactive tree risk management. This can be achieved by removing 9 years of incremental growth therefore approx.. reducing the radial and apical outline by 3.5 – 4 metres from the outer branch tips. Notification only.	
Item 7 26/27/SPC106	Determination of Planning. Receive the following notices: • None received	
Item 8 26/27/SPC107	Other planning matters. • Haynes printing building/The Old Creamery update and Section 106 • Somerset Local Plan Scoping Consultation update • Development of land southwest of Bridge Cottage, Sparkford update • Housing and Economic Land Availability Assessment (HELAA) – report released by Somerset Council update • Application 25/00522/OUT – Section 106 agreement concerns	
Item 9 26/27/SPC108	Finance and Payments (RFO – Clerk) Payments • Schedule of payments	
Item 10 26/27/SPC109	Receipts: •	
Item 11 26/27/SPC110	Other finance matters • Account balances • Summary of income and expenditure • Budget monitoring • Internal audit report and actions 2025-26 update • Signs for new village hall ground – retrospective agreement as an urgent purchase in sum of £60 • Invoice for hiring Davis Hall in West Camel for new Village Hall Working Group in the sum of £6 • Cil funding allocation to new Village Hall • Garage Roof in play area invoice following insurance claim in the sum of £3000	

Item 12 26/27/SPC111	New Parish Hall • Plan of action agreed – update on progress • Fundraising and Banking arrangements - decision • Hiring of venues for future meetings - requirements • Project Plan and potential next steps including discussion of instructing an architect • Parish Hall Committee • Draft privacy agreement for Sparkford volunteers – agreement • Data Protection arrangements • Proposal for Fireworks event to raise funds
Item 13 26/27/SPC112	Grant requests. Receive the following grant requests: • Weston Bampfylde Church - £200 • Grant application form and consideration of grant policy
Item 14 26/27/SPC113	Policy Reviews • Financial Regulations • Standing Orders
Item 15 26/27/SPC114	Sparkford Parish Council - Land owned or responsible for • Daisy Wood picnic benches and general maintenance update • Cricket ground fence work update • Playing Field and Diocese agreement – update • Wifi for Village Hall including costs – decision • Village Hall – Trust document, accounts and update on potential sale agreement by trustees (TT)
Item 16 26/27/SPC115	Highways. Consider the following and agree any actions arising Update / Items to report • Reports of issues in the village Overgrowth of vegetation at 18 Green Close – report to Abri Green Close complaints regarding traffic accident Hedge overgrowth complaints and letter agreement for sending out to residents • Suggested use of enhanced maintenance pilot for road maintenance (road clearance) • Quote for weed killing/clearance and silt clearance along roads and pavements • Wolfester Terrace – response from residents • Response from National Highways re traffic surveys compared to SID data and potential response next steps Community Speedwatch Report (CC) – update
Item 17 26/27/SPC116	Flooding • Flood Resilience Fund awarded to Somerset Council update
Item 18 26/27/SPC117	Parish Paths. Update / items to report. • Millenium Copse update • Footpath at land near Bridge Cottage – consider upgrading to a Permanent Right of Way
Item 19 26/27/SPC118	Play Areas. • Update
Item 20 26/27/SPC119	Maintenance. • Any matters to put forward
26/27/SPC120	South East Local Community Network • Meeting 25.08.2026 - feedback
Item 21 26/27/SPC121	Councillor training • SALC training newsletter circulated • Somerset Rivers Authority Annual report 2025-26
Item 22 26/27/SPC122	Future agenda Items including recent correspondence
Item 23 26/27/SPC123	Date of next meeting • Monday 05 October 2026 at 2000