Sparkford Parish Council

Public Notice is hereby given that the meeting of Sparkford Parish Council, which councillors are summoned to attend, will be held on **Monday 02 November 2026 at 2000** at Sparkford Village Hall Kaye Elston

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Kaye Elston , Clerk 27.10.2026

Item 1 **26/27/SPC149**	**Apologies for absence**	
Item 2 **26/27/SPC150**	**Public Session** • Mike Best (Chair of Somerset Council) – presentation of Community Award	
Item 3 **26/27/SPC151**	**Declarations of interest**	
Item 4 **26/27/SPC152**	**Minutes of the Parish Council Meeting on 05.010.2026 and Matters arising** • Agree the minutes as a true and correct record of the meetings held. • Councillors Register of Interest Forms • Review Action Tracker from last meeting • Request from Vale of Camelot churches for councillor to join meeting on Sat 14 Nov to draw up vision and profile for advert for new vicar. • Parish Council noticeboard in the High Street – discussion • Defibs – monitoring and reporting	
Item 5 **26/27/SPC153**	**Report from Somerset Unitary Councillor – Cllr Henry Hobhouse and Cllr Kevin Messenger** • Wessex Mayoral Strategic Authority - information	
Item 6 **26/27/SPC154**	**Planning applications** • None	
Item 7 **26/27/SPC155**	**Determination of Planning.** Receive the following notices: • None	
Item 8 **26/27/SPC156**	**Other planning matters.** • Haynes printing building/The Old Creamery update and Section 106 • Application 25/00522/OUT Section 106 agreement follow up with Somerset Council planning – Planning Officer to visit parish hall to consult on section 106	
Item 9 **26/27/SPC157**	**Finance and Payments (RFO – Clerk)** **Payments** • Schedule of payments	
Item 10 **26/27/SPC158**	**Receipts:** • None	
Item 11 **26/27/SPC159**	**Other finance matters** • Account balances • Summary of income and expenditure • Budget monitoring • Internet for the parish hall – quotes and proposal • Internal audit report and actions 2025-26 update • Agree transfer amount after agreed payments have gone out • CiLCA costs and time allocation for Sparkford and other parish councils • Appoint internal auditor	
Item 12 **26/27/SPC160**	**New Parish Hall** • New Village hall – land work timeline update • Parish Hall Working Group – feedback from meeting • Webpage for working group	
Item 13 **26/27/SPC161**	**Grant requests.** Receive the following grant requests: • Summary Grant applications received	
Item 14 **26/27/SPC162**	**Policy Reviews** • Grant Policy • Grant application form and consideration of grant policy	
Item 15	**Sparkford Parish Council - Land owned or connected to**	

26/27/SPC163	• Daisy Wood picnic benches and general maintenance update • Cricket ground fence work update • Playing Field and Diocese agreement – update • Village Hall – Trust document, accounts and update on potential sale agreement by trustees (TT) • Tree surveys – consideration • Update on land registry for Cricket ground and Parish Hall
Item 16 **26/27/SPC164**	**Highways.** Consider the following and agree any actions arising Update / Items to report • Reports of issues in the village • Suggested use of enhanced maintenance pilot for road maintenance (road clearance) • Quote for weed killing on pavements and in gutters • Fly tipping update • Wolfester Terrace traffic calming – next steps • Traffic calming on the High Street update – next steps **Community Speedwatch Report (CC) – update**
Item 17 **26/27/SPC165**	**Flooding** • Somerset Rivers Authority Community Flood Action Fund – information and potential request to fund • Water vole eDNA sampling – A303 Attenuation Pond
Item 18 **26/27/SPC166**	**Parish Paths.** Update / items to report. • Millenium Copse update – tree collars that need to be put in place • Footpath at land near Bridge Cottage – consider upgrading to a Permanent Right of Way
Item 19 **26/27/SPC167**	**Play Areas.** • Update
Item 20 **26/27/SPC168**	**Maintenance.** • Any matters to put forward
Item 21 **26/27/SPC169**	**South East Local Community Network** • Highways
Item 22 **26/27/SPC170**	**Councillor training** • SALC training newsletter circulated
Item 23 **26/27/SPC171**	**Future agenda Items including recent correspondence** • Budget forecast for 2027-28
Item 24 **26/27/SPC172**	**Date of next meeting** • **Monday 07 December 2026 at 2000**